

2013 – 2014 ROWELL FUND FOR TIBET APPLICATION INSTRUCTIONS

Rowell Fund Themes

Only projects that fall within at least one of the themes below will be eligible for funding from the Rowell Fund. Your written project proposal should detail how the project relates to your chosen theme.

- Environment/Conservation
- Photography
- Humanitarian Projects
- Journalism/Literature
- Women's projects

Film projects are considered but they must focus on one or more of the above themes.

How to Apply

You must complete the following three parts of the application in order to be considered for a grant by the Rowell Fund Advisory Board. The application may be submitted in English, Tibetan or Chinese.

PART A: Completed application form

The application form can be downloaded as a PDF here:

Please be sure to read the instructions at the top of the application form

PART B: Written project proposal

Submit a written project proposal of no more than 500 words in English or Chinese or 1000 words in Tibet. The proposal should be a separate document from the application form and be double-spaced.

PART C: Detailed budget proposal

Submit a budget that is no more than one page detailing the specifics on how you plan to use the grant funds. The maximum amount of a Rowell Fund grant is US\$7,500.

Eligibility

Tibetans from any country are eligible to apply. Tibetans working for organizations may apply on behalf of the organization provided that the applicant is central to the implementation of the project's work. Non-Tibetans are ineligible for grants from the Rowell Fund for Tibet.

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Submitting Applications

You may submit your application via email or regular postal mail.

By email

Send all three parts of your application in one email either in the body of the email or as an attachment to: rowellfund@savetibet.org

By postal mail

Please do not staple your application pages together; use paper clips. Send the completed application to:

Rowell Fund for Tibet
c/o The International Campaign for Tibet
1825 Jefferson Place, NW
Washington, D.C. 20036 U.S.A.

When to Apply

Applications must be received between September 1, 2013 and September 30, 2013. Applications will be accepted until midnight eastern standard time on September 30th. Applications submitted during other times of the year cannot be considered and will not be returned. All applications received during the grant window will be acknowledged via email within 7 days of receipt.

Confidentiality / Anonymity

For projects based inside Tibet, if you would like your information to be confidential please indicate as such on the application form and include an intermediary with whom we can be in contact with regarding your application. Please remember that we cannot guarantee the security of email and there is an inherent risk in sending applications via email. If this is a concern for you either send via postal mail or use an intermediary.

Grant Selection, Notification and Reporting Timeline

Applications received:	September 1 – September 30
Applications sent to Advisory Board:	October
Review and voting by Advisory Board:	November
Notification:	December
Distribution of grant funds:	Late December
Mid-Year report from grant recipient	July
Final grant report due	December